

Central Groups Pastor/Director

Reports to: Central Ministries Discipleship Pastor

Job Location: Central Offices - Arden, NC

Position Type: Full-Time, Exempt

Summary of Position: The Groups Pastor/Director will be responsible for creating church-wide processes to ensure that attendees can easily find and attend a group, and that leaders are resourced and trained effectively at every campus.

Essential Qualities and Qualifications

- A personal and active relationship with Jesus Christ modeled by a commitment to supporting the vision, leadership and beliefs of Biltmore Church
- A Christ-like testimony that is displayed inside and outside the workplace.
- An expressed passion and calling for serving Jesus in a Kingdom-minded, fast-paced, local church setting.
- Prepared to join in membership as an individual/family and make Biltmore Church your home church. Active involvement in a weekly Connect Group, serving, and tithing at Biltmore Church is expected.
- Demonstrates initiative with an ability to work effectively apart from close supervision
- A proactive communicator who initiates mission-critical details inside and outside of weekly team huddles.
- Proficient in both written and verbal communication
- An eye for excellence with a demonstrated ability to improve upon systems and procedures
- Highly organized, team-player, fast learner, committed to excellence

Essential Responsibilities

- Champions groups throughout the church at all campuses
- Works with the Central Ministries Pastor and Campus Pastors
- Provides central leadership as needed for groups emphasis throughout the year
- Creates and updates a library of training materials (both video and print) to be used by groups leaders
- Resources group leaders with material and curriculum options, including a weekly scripture-based option aligned with the Sunday service, and a rotating option(s) for Men's and Women's, and Marriage, and Parenting
- Works with the Connection Coordinators at each campus to ensure that all group and class listings are continuously updated in Rock with accurate details
- Attends weekly Campus Pastor meetings & Central Ministries team meetings at the Central Offices
- Works closely with the Campus Pastors and team to ensure annual group goals and action plans are tracking
- Maintains an accurate budget
- Resources Campus Pastors with training and resourcing for items including group leader training, coaching training, encouragement, and equipping
- Routinely visiting each campus to ensure quality resourcing and implementation is taking place
- Other duties as assigned by the Central Ministries Discipleship Pastor