

Position: Kids Pastor/Director

Reports to: Campus Pastor

Central Partner: Central Kids Director

Job Location: Asheville, NC

Position Type: Full Time, Exempt

Summary of Position: The Kids Pastor/Director faithfully serves as the leader of the Campus Kids Ministry through developing relationships with volunteers, kids, and their families. This person also provides leadership and vision to the Kids Ministry volunteers and oversees all Kids Ministry activities and programming for his or her specific campus.

Essential Qualities and Qualifications

- A personal and active relationship with Jesus Christ modeled by a commitment to supporting the vision, leadership and theology of Biltmore Church
- A Christ-like testimony that is displayed inside and outside the workplace
- An expressed passion and calling for serving Jesus in a Kingdom-minded, fast-paced, local church setting
- Prepared to join in membership as an individual/family and make Biltmore Church your home church. Active involvement in a weekly Connect Group with Biltmore Church is expected.
- Demonstrates initiative with an ability to work effectively apart from close supervision
- Ability to prioritize tasks and meet deadlines
- Self-starter who is organized and able to work on multi projects at the same time

Essential Responsibilities

- Oversee and provide leadership to all regularly scheduled Kids ministry activities. Activities include Sunday morning connect groups, Wednesday Nights, Kids Worship, Adventure Week, Family Fun Fest, etc.
- Work in conjunction with the Central Kids Director to implement approved weekly curriculums and kids worship experiences in preschool and grade school environments
- Oversee Kids Ministry First Impressions and Kids Welcome Center
- Greet, welcome, orient new families to Kids Ministry and follow up with first time visitor families
- Work in conjunction with campus staff to identify new volunteers for Kids Ministry
- Recruit, train, motivate, and retain volunteers. Continually communicate with volunteers
- Maintain master schedule and weekly schedules of volunteers
- Maintain budget for Campus Kids Ministry
- Oversee paid KidCare staff for campus – Starting Points and as requested
- Meet with parents and kids as necessary (discipleship, baptisms, etc.)
- Make calls, send texts, send cards to kids on a regular basis and be available for hospital visits and counseling as needs arise
- Teach on Sunday during Kids Worship Services as needed
- Oversee and implement Adventure Week for campus
- Attend campus staff meetings and Central Kids meetings as scheduled
- Other duties as assigned or requested by Campus Pastor or Central Kids Director